

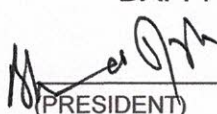
# RULES AND REGULATIONS OF DELHI ASSOCIATION FOR FENCING

## PART I

### PRELIMINARY AND DEFINITIONS

1. The name of the Society shall be "DELHI ASSOCIATION FOR FENCING" (Hereinafter called "DAFF").
2. The office of the DAFF shall remain in the National Capital Territory of Delhi and at present is at the following address: -  
6/291, GEETA COLONY, DELHI-110031.
3. In the interpretation of these Rules unless there be something inconsistent with the subject or context:
  - (1) Act shall mean The Societies Registration Act, 1860 and rules made there under, both amended from time to time.
  - (2) Athlete shall mean a person who participates in sports.
  - (3) Days shall mean calendar days.
  - (4) DAFF or D.A.F.F or Society shall mean DELHI ASSOCIATION FOR FENCING.
  - (5) Election Guidelines shall mean election guidelines/ code adopted by Ministry of Youth Affairs and Sports, Government of India, for sports associations/ federations as amended from time to time or as may be prescribed by any applicable law.
  - (6) FAI shall mean Fencing Association of India, the national association recognised by Government of India as the National Federation for Fencing in India.
  - (7) Fencing shall mean sport of fencing.
  - (8) Fencing Club shall mean any club which provides coaching in Fencing in Delhi and receives financial/ technical support from DAFF.



  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



(9) General Body shall mean the body comprising of all the Members.

(10) General Category Associations/ Federations shall mean Delhi Olympic Association, Indian Olympic Association and shall include any other associations or federations related to sports, domestic or foreign, that focus on sports in general without emphasis towards any particular sport.

(11) Governing Body shall mean the body as constituted under these Rules and which shall be the body to look after the administration and management of the affairs of the DAFF.

(12) Governing Body Member shall mean a person who is a member of the Governing Body.

(13) Intellectual Property Rights shall mean any and all rights in patents, trademarks, copyrights and designs pertaining to symbols, names, images, logos, course content, product, material, software, design, digital or non-digital material or other work created as a consequence of implementation of the objects of the DAFF and all other intellectual property rights and equivalent and similar forms of protection, whether registered or unregistered, as well as the applications for registration and the right to apply for registration of any of these rights, in all cases which are used or owned by the DAFF.

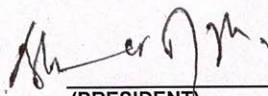
(14) Member shall mean any person who is a member of the DAFF in accordance with the Rules and shall include all classes of members.

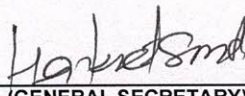
(15) Memorandum of Society or Constitution shall mean the Memorandum of Association of the DAFF.


(16) Membership Eligibility shall mean:

- (a) for an individual member (Honorary Member and Athlete Member) – a person who has expertise in areas



  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



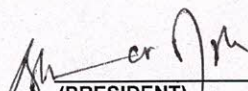
which shall be directly or indirectly beneficial for the promotion of Fencing and the aims and objectives of the DAFF, and is not:

- (i) holding a position in any sport related association or federation (other than (a) General Category Associations/ Federations or (b) related to Fencing);
  - (ii) adjudged insolvent;
  - (iii) found to be involved in anti social activities;
  - (iv) adjudicated by any court of law to be a criminal offender/proclaimed offender or of unsound mind;
  - (v) found guilty of anti propaganda in relation to the aims and objects of the DAFF;
  - (vi) medically unfit or
  - (vii) over sixty five (65) years of age.
- (b) for members who is an artificial person (District Fencing Association Member and Corporate/ Institutional Member) – one who is directly or indirectly beneficial for the promotion of Fencing and the aims and objectives of the DAFF, and is not:


- (i) adjudged insolvent;
- (ii) found to be involved in anti social activities;
- (iii) adjudicated by any court of law to be a criminal offender/proclaimed offender or of unsound mind;
- (iv) found guilty of anti propaganda in relation to the aims and objects of the DAFF;

The criteria for individual member shall also be applicable for nominated representatives of



  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



District Fencing Association Member(s) and  
Corporate/ Institutional Member(s).

- (17) Office Bearers shall mean and include the President, Vice Presidents, General Secretary, Treasurer and Joint Secretaries of DAFF and such other office bearer(s) as may be decided by the Governing Body from time to time.
- (18) Register of Members shall mean the register of Members, as set out in the Rules.
- (19) Rules shall mean the Rules and Regulations of the DAFF as may be amended from time to time in accordance with the procedure contained herein.
- (20) Seal shall mean the common seal, if any, from time to time of the DAFF.
- (21) Support personnel shall include referees, coaches, trainers, team doctors, team managers, team officials and physiotherapists.
- (22) Year shall mean the period commencing from the 1st April of a calendar year and ending with the 31st March of the successive year.

Masculine shall include feminine and singular shall include plural.

4. **Jurisdiction**

The territorial jurisdiction of DAFF shall extend to the National Capital Territory of Delhi.

**PART II**

**MEMBERSHIP**

5. **Category and eligibility.**

The DAFF shall have the following types of Members:

- (1) District Association Members: A District Fencing Association affiliated with DAFF shall be eligible to be a Member. The name of the association seeking membership should be

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East



*[Signature]*  
(PRESIDENT)

*[Signature]*  
(GENERAL SECRETARY)

*[Signature]*  
(TREASURER)



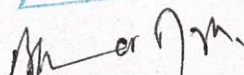
proposed by at-least two Members having voting rights and thereafter, the Governing Body shall decide if such proposed association should be accepted. The initial list of such Members is given below:

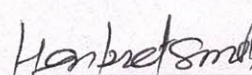
- (a) North East Delhi District Fencing Association
  - (b) East Delhi District Fencing Association
  - (c) New Delhi District Fencing Association
  - (d) South East Delhi District Fencing Association
  - (e) South Delhi District Fencing Association
  - (f) South West Delhi District Fencing Association
  - (g) West Delhi District Fencing Association
  - (h) Central Delhi District Fencing Association
  - (i) North Delhi District Fencing Association
  - (j) Shahdara District Fencing Association
  - (k) New Delhi District Fencing Association
- (2) Athlete Members: FAI may nominate two (2) such Members.
- (3) Corporate/ Institutional Members: Any entity which is interested in supporting fencing may be included as Members. The names should be proposed by at-least two Members having voting rights and thereafter, the Governing Body shall decide if such proposed member should be accepted.
- (4) Honorary Members: Persons directly or indirectly concerned with sports, government, public policy, trade, commerce, manufacture or training, academia, course development or training accreditation or who have rendered distinguished service/ volunteer work to the interests represented by DAFF. The name of a person seeking Honorary Membership should be proposed by at-least two Members having voting rights and thereafter, the Governing Body shall decide if such proposed body, authority or person should be accepted.
- (5) A Member and its nominated representative (in case where the


CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East



  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



Member is an artificial person) shall be required to fulfill Member Eligibility to be considered for membership or as a nominee.

It is clarified that the membership of DAFF shall not be transferable or transmissible, whether by act of parties or otherwise.

#### 6. Tenure

The tenure of Members shall be as follows:

- (1) District Association Members: The tenure of District Fencing Associations shall be subject to their affiliation to DAFF. The membership shall automatically cease if the Association is dis-affiliated.
- (2) Athlete Members: Up-to two (2) years or period as specified by FAI or the balance term of the General Body, whichever is lower.
- (3) Corporate/ Institutional Members: Up-to two (2) years or period as specified by DAFF or the balance term of the General Body, whichever is lower.
- (4) Honorary Members: Up-to (2) years or till such time as may be extended by the Governing Body.

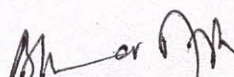
#### 7. Fees & subscription

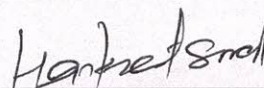
The fees and subscription charges shall be as provided in Schedule II: Fees and subscription on page 33 or as amended by the Governing Body from time to time.


- (1) The admission fee shall be payable within thirty (30) days of admission.
- (2) The Annual subscription fee payable shall fall due on 1st day of April every year, irrespective of the date of their admission.

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East

  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



8. **Register of Member**

DAFF shall maintain a Register of Members containing the following information:

- (1) The names, addresses and other relevant particulars of all the Members of DAFF (names, addresses, contact details etc) from the date on which such persons have been accepted as Members. All changes taking place in the membership from time to time.
- (2) Such other information as maybe relevant and for which the Governing Body takes decision from time to time.
- (3) No person shall be considered a Member or entitled to exercise any rights and privileges of a Member unless he or she has signed the Register of Members.
- (4) The geographical coverage of District Association Members shall be as defined in Schedule I: Geographical classification of districts on page 33 in the Schedules to these Rules.

9. **Rights, Privileges and Duties.**

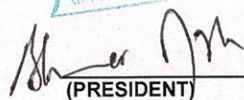
The rights, privileges and duties of the Members shall be as provided in Part: General Body and Part: Governing Body on page 9 and 15 respectively

10. **Retirement.**

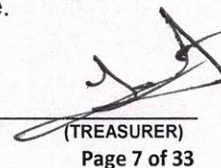
A Member, being a natural person, other than an Honorary Member, shall retire on attainment of age of 70 (Seventy) years. It is clarified that a person who is a nominee of a Member, being an artificial person, shall also retire and be replaced on attainment of above retirement age.

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East

  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



11. **Suspension.**

A Member including nominee representative of a Member shall be suspended or expelled by the Governing Body in any of the following events specified below.

- (1) If any part of the fee along with the late fee is overdue for over 2 (two) years.
- (2) In case a Member has not attended even one meeting called by DAFF in past (24) twenty-four months.
- (3) If charges are framed for being involved in anti-social activities.
- (4) If the Member disregards the Rules or disobeys the decisions of Governing Body or does any act which in the opinion of the Governing Body is inimical to the interest of DAFF.
- (5) If found guilty of acting in derogation of or against the aims and objects of DAFF.
- (6) If so decided by the Governing Body for any other reason, to be recorded in writing.

An affiliated association or Member whose membership has been suspended shall not be eligible to participate in any meetings or proceedings of DAFF.

12. **Termination, Disaffiliation**

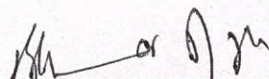
A Member shall cease to be a Member of DAFF in any form whatsoever in any of the following events specified below.

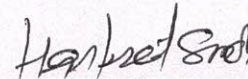
- (1) In case of a Member being a natural person:
  - (a) on death,
  - (b) If certified to be of unsound mind.
  - (c) If convicted of an offence involving moral turpitude.


CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East



  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



- (2) In case of any Member (including an artificial person):
- (a) On resignation.
  - (b) If adjudged insolvent by a competent court or other authority.
  - (c) If adjudicated by any court of law to be a criminal offender, proclaimed offender or convicted of any crime.
  - (d) If the General Body by majority decides to terminate or disaffiliate the membership.

### PART III

## GENERAL BODY

#### 13. Composition

All the Members of the DAFF whose names are mentioned in the Membership shall form part of the General Body.

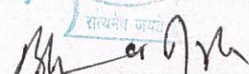
#### 14. Functions

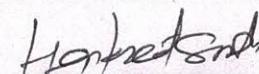
The General Body shall control all aspects of the DAFF and as part of its functioning, it shall:


- (1) Determine composition of the Governing Body
- (2) Exercise supervision and control over the Governing Body.
- (3) Formulate and enforce the policy of the DAFF.
- (4) Carry into effect the objects of the DAFF.
- (5) Hold election of office-bearers of the Governing Body and other Sub-Committees, in accordance with the rules of this constitution.
- (6) Consider and pass the annual report and the annual audited statement of accounts of the DAFF.
- (7) Appoint auditors and to fix their remuneration.
- (8) Appoint sub-committees as and when necessary.
- (9) Consider proposed amendments to the Memorandum of Association and Rules. The General Body shall have full power to

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East

  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



carry out amendments to the Memorandum of Association and Rules. All amendments shall be approved by majority of the Members (Members having voting rights) present and voting.

- (10) Enforce rules and regulations of FAI.
- (11) Interpreting the Rules of the Society.

All decisions of the General Body shall be binding on the DAFF and the Governing Body.

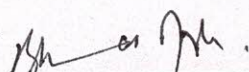
**15. Representation of Members.**

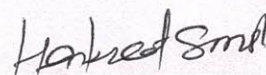
A Member being a natural person shall represent himself/ herself at the General Body. The rules regarding representation by proxy and representation of Members who are artificial persons are given below.


- (1) A District Fencing Association shall nominate its President and General Secretary to the DAFF.
- (2) A Corporate/ Institutional Member shall nominate its duly authorised representative to the DAFF. The nominee shall be required to be approved by the Governing Body.
- (3) In case the nominated Member is not available, a proxy may be appointed for the purpose of representation at a specified meeting.
  - (a) The proxy for a District Fencing Association shall be authorised by its President and shall be required to be a Member of the Governing Body of the said District Fencing Association.
  - (b) The proxy for a Corporate/ Institutional Member shall be authorised by its duly authorised representative.
  - (c) A nominated representative Member shall be disqualified from representing a Member if he or she becomes an elected office bearer or Member simultaneously of any other sports association/ federation (other than (i) General Category Associations/ Federations or (ii) related to Fencing).

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East

  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)  
Page 10 of 33



**16. Voting rights of Members**

Only District Fencing Associations shall have the right to vote at a General Body Meeting of the DAFF.

- (1) Each District Fencing Association shall have two (2) votes through its two (2) nominated Members. No other class of Member of DAFF shall have any right to vote.
- (2) The right to vote shall be subject to:
  - (a) all dues of DAFF being paid and belongings of DAFF restored, if the same are overdue.
  - (b) its nominated Member(s) not being under suspension. To clarify, if one (1) of the nominated Member is suspended, the said District Fencing Association shall not be able to exercise one (1) vote pertaining the suspended nominated Member till such time as the suspension is in place or the Member has not replaced the suspended nominee.

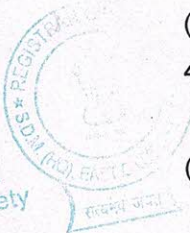
**17. Other Rights of Members.**

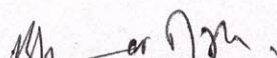
Members shall have the following rights, unless otherwise provided in these Rules:

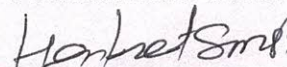
- (1) Right to give their considered views/opinion to the General Body, which may help in the furtherance of the objects of DAFF and its smooth functioning.
- (2) Right to receive information and exchange of information of mutual interest.
- (3) Right to attend the General Body meeting.
- (4) inspect the records of DAFF with the prior approval of the Governing Body.
- (5) Right to collect the identity card and membership certificate after depositing the required/prescribed fee.
- (6) Right to challenge any irregularity in the accounts and other records of DAFF and can refer it to the President.


CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East



  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



- (7) Every expelled Member shall have a right to prefer an appeal to the General Body for re-admission against the reason of expulsion and the decision of the General Body shall be final.
- (8) The following rights shall be available to a Member who is not placed under suspension:
  - (a) Right to introduce or second any resolution in the General Body with the permission of the President.
  - (b) Right to introduce or second any Member's name for election of the Governing Body.
  - (c) Contest election subject to being otherwise eligible.
  - (d) Enjoy facilities, as maybe provided for the Members by DAFF.

**18. Duties of Members.**

A Member of DAFF, subject to other Rules of DAFF, shall:

- (1) Attend the General Body meetings regularly.
- (2) Carry out activities as maybe advised by the Governing Body from time to time.
- (3) Give the necessary information to DAFF, pertaining to any matter that is necessary to be known by DAFF.
- (4) Not indulge in activities that are prejudicial to the aims and objects and/or the Rules. Provisions of Sections 10 and 11 of the Act will apply to all Members.
- (5) Ensure that disclosure of any information accessed in connection with work related to DAFF or in course of representing DAFF is not used for personal gain or benefit, nor be undertaken maliciously to damage the reputation of Society, any person or organisation.
- (6) In the event of any changes in his address, telephone number and other details, promptly notify the new address, telephone number or other details to the General Secretary, who shall thereupon enter the same in the Register of Members.

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East



*[Signature]*  
(PRESIDENT)

*[Signature]*  
(GENERAL SECRETARY)

*[Signature]*  
(TREASURER)



19. **Notice for annual general meeting.**

Twenty one (21) days clear notice together with the Agenda (specifying the matters to be taken up at the meeting), audited accounts and administration report, specifying the date, time and place for every Annual General Meeting of DAFF shall be sent to all the Members entitled to vote.

20. **Place of meeting.**

All General Body meetings shall be held at a location in Delhi as may be decided and notified by the Governing Body.

21. **Quorum.**

The quorum of all General Meetings shall be one half (1/2) of the total General Body voting Members of DAFF.

- (1) If no quorum is established within thirty minutes of the time fixed for the meeting, the General Meeting shall be adjourned and reconvened on the same day after one (1) hour at the same place and the same Agenda shall be observed for which the previous meeting was convened.
- (2) Same requirement as requirement for quorum as specified above shall apply for such adjourned meetings. If no quorum is established within one (1) hour, no business shall be transacted and the meeting shall be declared adjourned sine die for want of quorum.

22. **Annual General Meeting.**

The Annual General Meeting shall be convened, at least once a year, within nine (9) months after the closing of the official year of DAFF.

The General Body may transact any of its business at this meeting including:

- (1) Confirm the minutes of the last Annual General Meeting.

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East



(PRESIDENT)

(GENERAL SECRETARY)

(TREASURER)



- (2) Receive and adopt the Administrative Report of DAFF and the Audited Accounts for the preceding financial year.
- (3) Elect the office bearers and Members of the Governing Body of DAFF for a term as provided in these Rules.
- (4) Appoint auditors and to fix their remuneration.
- (5) Any item included in the Agenda.
- (6) Any other business with the permission of the Chairperson.
- (7) All decisions of the General Body shall be taken by simple majority vote.

The agenda related to Election shall be included in the annual General Body meeting only after the expiry of the term of the Governing Body in office and such meeting shall take place within a reasonable period and not later than six (6) months from the date of the expiry of the term. During this interregnum period of six (6) months, the management and affairs of DAFF shall remain with the Governing Body in office.

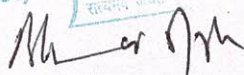
**23. Extraordinary general meeting.**

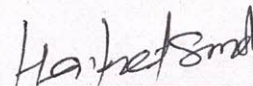
The Governing Body may, whenever it thinks fit, or on a requisition made in writing and signed by a least one fourth (1/4) of the total Members entitled to vote, requisition an extraordinary general meeting.


- (1) Every such requisition, as aforesaid, shall expressly state the object for which such a meeting is proposed to be called and the text of the resolution proposed to be passed there at shall be delivered to DAFF office.
- (2) On receipt of such a requisition, the Governing Body shall, within fourteen (14) days thereof, proceed to call for an extraordinary General Meeting of DAFF, and if the Governing Body does not proceed to do so, the requisitionists may themselves call the Extra-Ordinary General Meeting.

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East

  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



- (3) Fourteen (14) clear notice together with the Agenda is required for holding an extraordinary general meeting, specifying the date, time and place in respect of every Extraordinary General Meeting, shall be sent to all the Members entitled to vote.
- (4) An extraordinary general meeting shall be held at the registered office to DAFF or at any other place agreed by all the Members having voting rights and the Agenda shall be required to be signed by all the requisitionists.
- (5) The decision arrived at in such a meeting shall be binding on DAFF.

#### PART IV GOVERNING BODY

**24. Composition.**

The Composition of the Governing Body shall be as specified in the Schedule III: Composition of the Governing Body on page 33 or as may be amended by the General Body from time to time. The first Governing Body shall consist of Members whose names find place in the Memorandum of Association of the DAFF.

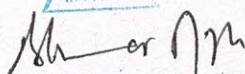
**25. Functions**

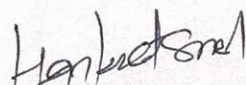
The general supervision, management and control of DAFF shall be vested in the Governing Body. Without prejudice to the generality of the powers of the Governing Body to do such things as it may consider necessary or shall be expedient for the purpose of carrying out the objects of DAFF, the Governing Body exercise the following functions:

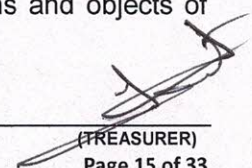
- (1) To make rules, regulations and bye-laws not inconsistent with the Constitution or the Memorandum of Association for proper administration, control as well as general management of the affairs of DAFF, and for carrying out the aims and objects of

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East

  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



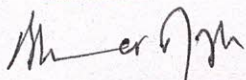
DAFF, and to alter amend and modify, suspend and abrogate, from time to time, any or all the rules and regulation as well as bye-laws, already made by it.

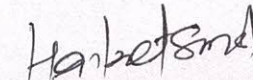
- (2) Manage all affairs of DAFF and the income arising there from, and defray expenses of DAFF which may become payable.
- (3) Make contribution from the funds of DAFF to any other trust or society or association having objects similar to those of DAFF.
- (4) Invest/deposit such funds of DAFF as may not be immediately required in such manner as may be determined by the Governing Body from time to time subject to any statutory restrictions and realize or vary such investments.
- (5) Borrow moneys, avail credit facilities for the purpose of DAFF and if necessary, create lien on DAFF assets for the purpose.
- (6) Receive grants and contributions and have custody of the funds of DAFF.
- (7) Acquire for, and in the name of DAFF, by gift, purchase, exchange, lease or hire or by Government grants any asset, membership or right for the purposes of DAFF.
- (8) Open bank account in the name of DAFF with such bank(s) or other institution(s) as it may think fit from time to time, and authorise its Members to operate such account(s).
- (9) Sanction the expenditure within the limits of the budget.
- (10) Prepare and maintain accounts and other relevant records and annual statement of accounts including the balance sheet of DAFF and decide on any issue relating to the annual report.
- (11) Receive and submit at the Annual General Meeting a Statement of audited accounts of DAFF and the report of the General Secretary in connection with the affairs of DAFF for the outgoing year.
- (12) Recommend appointment or change the Auditor for the approval of the General Body.


CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East



  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



- (13) Approve the work programme and list of activities for DAFF and periodically monitor the same;
- (14) Undertake activities, projects or/ and organise competitions singly or jointly with any association, society, institution or company.
- (15) Create, form, promote society, company or any other body, whether incorporated or not, and to affiliate with such body, or to merge any other body with DAFF, and also to delegate to any such body any of its powers;
- (16) Negotiate and enter into contracts for and on behalf of DAFF.
- (17) Sue and defend all legal proceedings on behalf of DAFF.
- (18) Delegate any of its functions to such committees' and/ or sub-committees, as it may constitute consisting of such Members and or to any Member of the Governing Body or Office Bearer.
- (19) Elect candidates from amongst Members of DAFF to represent DAFF in any body, either Central, local or Legislative, or in any other body in which DAFF may secure seats in future.
- (20) Appoint and, at the discretion, remove or suspend employees/consultants and/ or Support Personnel and, from time to time, determine their remuneration and terms of reference.
- (21) Register/ de-register fencers, coaches and technical officials and charge them a annual/quarterly fee and fees/ charges related to any specific benefit, tournament, competition, training or any activity, as may be determined.
- (22) Select teams or contingent(s) for competitions or meets.
- (23) Import sports and related equipment to make necessary use of the same.
- (24) Consider any other item for agenda duly proposed and seconded by the Members if it reaches DAFF office not less than seven (7) days in advance of the date fixed for the

CERTIFIED COPY

Superintendent  
Registrar of Society  
Dist.-East



*[Signature]*  
(PRESIDENT)

*[Signature]*  
(GENERAL SECRETARY)

*[Signature]*  
(TREASURER)



meeting and of which notice has been duly given to the Members.

- (25) Change the registered office of DAFF and to open or close any other office for the purpose of DAFF.
- (26) Suspend and initiate appropriate disciplinary proceedings against any Member, employee, staff, fencer, coach or official, which may lead to suspension, termination or de-registration as the case may be.
- (27) Re-admit an expelled or suspended Member.
- (28) Recommend dissolution of DAFF to the General Body.
- (29) Decide on any matter relating to Intellectual Property Rights involving DAFF.
- (30) To take all incidental and constructive actions for the benefit of the Society including any proposition under Section 12 of the Act.

The Governing Body Members shall not be entitled to any remuneration except reimbursement of out of pocket expenses, as authorised by the Governing Body from time to time.

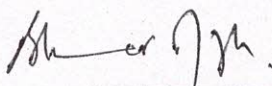
## 26. Election.

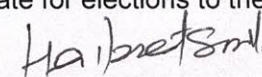
The General Body in its annual meeting shall elect every four (4) years, the Governing Body Members.


- (1) Eligibility and nomination of candidates:
  - (a) Only nominated Members of District Fencing Associations shall be eligible to stand for elections to the Governing Body.
  - (b) Every nomination for election shall be required to be proposed by at-least one Member with voting rights and seconded by at-least one Member with voting rights. In case of District Fencing Associations, their nominated Members shall be eligible to propose and/ or second a candidate for elections to the Governing Body.

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East

  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



- (c) No Member shall be eligible for election as a Member of the Governing Body unless all the dues, in terms of the Rules, of that Member have been paid to DAFF before the date of his/her offering for such election.
- (2) The election shall be conducted as per Election Guidelines.
- (3) Subject to the above,
  - (a) The Governing Body shall appoint the Retuning Officer.
  - (b) The powers of the Retuning Officer shall be framed by the Governing Body.
  - (c) The voting papers for election to the Governing Body shall be distributed in advance and all Members shall be provided with an opportunity to send the ballot papers to DAFF's office by proxy or in person at the General Body meeting. The ballot papers shall be opened, at the annual General Body meeting.

**27. Term of office.**

The term of the Governing Body and its Officer Bearers shall be four (4) years.


- (1) The tenure of Office Bearers shall be subject to them being not disqualified under these Rules.
- (2) In the event of any Governing Body Member failing to attend even one (1) meeting of the Governing Body in a year without just cause or without the leave of absence of the Governing Body, the Member would be deemed as removed from office without any further notice. The decision of the Governing body in this regard shall, subject to any contrary ruling by the General Body, be final.

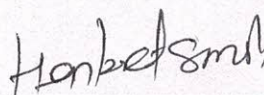
**CERTIFIED COPY**  
 Superintendent  
 Registrar of Society  
 Distt.-East




**28. Vacancy**

The Governing Body may from amongst the Members of General Body having voting rights fill any vacancy caused among the elected Members.

  
 (PRESIDENT)

  
 (GENERAL SECRETARY)

  
 (TREASURER)  
 Page 19 of 33



- (1) The term of office of any such newly appointed Member in the casual vacancy shall be until the next annual General Body meeting after his appointment, but he or she shall then be eligible for re-election.
- (2) No act or proceeding of the Governing Body shall be invalidated merely by reason of any vacancy or of any defects in the appointment of its Members.

29. **Re-admission.**

A Member of Society who is expelled or suspended by the Governing Body may be readmitted subject to approval of the Governing Body. Provided the Member concerned pays all up-to-date dues and penalty as may be determined by the Governing Body. The decision of the Governing Body shall be final.

30. **Notice of meeting.**

Minimum fifteen (15) days notice shall be required for calling a meeting of the Governing Body, enclosing the agenda and specifying date, time and place of the meeting.

Provided, an urgent Governing Body meeting may be called at 3 (three) days notice.

31. **Place of meeting.**

All Governing Body meetings shall be held at a location as may be decided and notified by the Governing Body.

32. **Quorum**

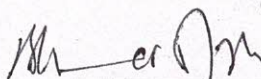
No business shall be transacted at any meeting of the Governing Body unless a quorum of Members is present at the time when the meeting proceeds to business.

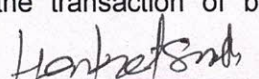
- (1) Two-thirds (2/3) of the Members of the Governing Body, subject to minimum of (4) four, present in person, shall form a quorum for the transaction of business. Provided that the

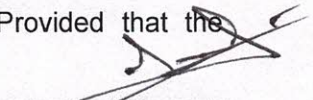
CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East



  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



quorum for the urgent Governing Body meeting shall be 50 percent of the total strength of the Governing Body, present in person or duly appointed proxy.

- (2) In case two-thirds (2/3) of the Members result in a fractional number, fraction shall not be counted.
- (3) If within half an hour from the time appointed for holding the meeting, the quorum is not present, the meeting shall stand adjourned to such time and date as may be determined by the Chairperson of the meeting.
- (4) The Chairperson shall decide on the admissibility of any question or proposition, and shall disallow the same, if in his opinion, it contravenes these Rules or, is otherwise, inadmissible and his decision thereon shall be final.
- (5) The Chairperson may adjourn the meeting from time to time and may shift the location to an appropriate place in Delhi, with the consent of at the least fifty (50) percent Governing Body Members present at the meeting.
- (6) No business shall be transacted at any adjourned meeting, other than the business left unfinished at the meeting from which the adjournment took place. If the requisite quorum is not present in the adjourned meeting, then the said business cannot be transacted. It may be taken up by calling a fresh meeting.

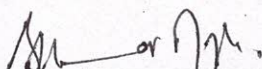
**33. Governing body meeting.**

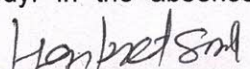
A Governing Body meeting shall be held at least once in six (6) months. The Governing Body shall meet to transact business to further the aims and objectives of the DAFF and manage its day to day affairs.


- (1) The President of the Governing Body shall be the President of DAFF and shall also be the Chairperson at the meetings of the Governing Body. In the absence of the President, a Vice

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East

  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



President shall be elected as the Chairperson of the meeting. In the absence of the President and the Vice Presidents, the General Secretary shall be the Chairperson of the meeting. In the absence of the President, Vice Presidents and the General Secretary, one of the Joint Secretaries shall be elected as the Chairperson of the meeting. In the absence of the President, Vice President, General Secretary and the Joint Secretaries, one of the Executive Members shall be elected as the Chairperson of the meeting.

- (2) A decision to suspend, terminate or re-admit a Member shall be taken by not less than 3/5th of the total Members present and voting in the Governing Body meeting.
- (3) Subject to the above rule, all decisions shall be taken by simple majority of votes of the Members. In the event of equality of votes, the Chairperson of the meeting shall have a second or casting vote.

**34. Sources of funds and utilisation.**

Funds raised to achieve the objectives of the Society as laid down in the Memorandum of the Society, including those raised through sponsorship, competitions, training, events, subscriptions, affiliations, registrations, donations, grains-in-aid and gifts from the Members, Fencing Club, Athlete, Support Personal, institutions, Corporates, firms, associations, government, government agencies, general public shall be the source of income of the society. All the income of the society shall be utilized towards the aims and objects of the society.

**35. Operation of bank account.**


The bank account(s) of the Society shall be opened in the name of the Society in Delhi in any Bank as decided by the Governing Body and operated jointly by any two of the following:

- (1) President


CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East



  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



- (2) Vice President (In case of more than one Vice President, anyone who is authorised by the President for this purpose.)
- (3) General Secretary
- (4) Treasurer

36. **President.**

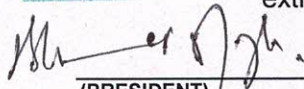
The President shall be subject to the control and supervision of Governing Body. The President shall be the Chief Executive of Society and shall preside over all the meetings of the General Body and the Governing Body. The President of Society shall enjoy all the powers as provided in the Rules and have the following functions and duties:

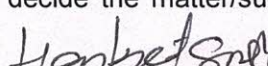
- (1) Implement the objectives of the Association.
- (2) Deal with all disciplinary matters arising out in Society against any Member, employee or person/ agency contracted by DAFF.
- (3) Ensure that the financial position of Society is sound and no unauthorised expenditure is incurred.
- (4) Sanction Expenditure up to Rs. 50,000/- for any one item at a time. Expenditure in excess of this amount shall be subject to the approval of the Governing Body.
- (5) Ensure that the various businesses, meetings, as required under the Constitution, are duly held.
- (6) Appoint/terminate staff/ consultant or change their terms of reference, position or remuneration on the recommendation of the General Secretary as may be required for effective and efficient management of the affairs of Society. Such decisions shall be placed before the Governing Body for ratification.
- (7) At the time of voting on any matter/subject at a meeting of the Governing Body, if the total votes of the groups of Members are equal in number, the President has the power to cast an extra vote to decide the matter/subject. In the course of any

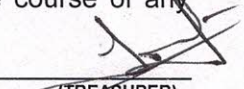
CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East



  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



proceedings or meetings of the Governing Body, the matter shall be generally decided by consensus and in case a consensus is not achieved, the matter shall be put to vote. This will not be applicable for cases where matters are expressly required to be put to vote.

- (8) Allow inclusion of any subject/matter in the agenda for the discussion in the course of Governing Body / General Body meeting.
- (9) In case it is necessary to decide any point/matter/issue urgently and there is no time to call the Governing Body meeting, the President shall have the powers to decide the point/issue/matter jointly with the General Secretary but he/she shall bring the matter to the notice of the Governing Body as early as it is possible and within reasonable time, for having the same ratified.
- (10) In the event of any Executive Member(s) seat falling vacant the powers and functions of that executive Member would vest in the President of Society.
- (11) Ensure compliance of all statutory formalities and Rules and regulations.

37. **Vice President.**

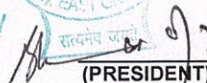
The Vice President(s) of Society shall enjoy all the powers as provided in the Rules and as may be delegated by the Governing Body and/ or the President.

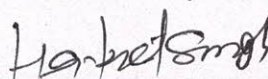
38. **General Secretary.**


The General Secretary shall be responsible for the initiation of all matters connected with the policy, organization, staffing and administration of the Association subject to the control of the President. The General Secretary shall enjoy all the powers as provided in the Rules and have the powers and duties:

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East

  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)



- (1) Represent Society.
- (2) Keep and maintain all records including the register of Members, minutes books etc.
- (3) Undertake all type of correspondence on behalf of Society.
- (4) Convene the meetings of Governing Body and General body and shall also inform every Member regarding the time, date, venue etc. of the meeting.
- (5) Prepare and maintain the Register of Members, minutes of meetings of the Governing Body and General Body and have them duly signed by the Members who attend the meetings.
- (6) Collect all dues to Society and ensure through the Treasurer, where appointed, that proper accounts are maintained of all financial transactions relating to Society.
- (7) Supervise employees/ consultants, and take disciplinary action where necessary except punishment of dismissal, removal from service or reduction in rank. Appeals against any such order passed by the General Secretary, shall lie with the Governing Body.
- (8) Institute, prosecute and defend suits and other proceedings in which Society may be involved.
- (9) Prepare the annual report, and financial statement of accounts under the guidance of the Governing Body.
- (10) In matters of leave, provident fund etc. he shall be guided by the rules of Society.
- (11) He is authorised to sign on behalf of the Governing Body, all formal documents such as agreements, leases, contract deeds, notice of meetings, minutes of meetings etc. Any notice to be given by Society should be signed and issued by the General Secretary.
- (12) He shall be answerable to the Governing Body in respect of all matters connected with the affairs of Society.

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East



(PRESIDENT)

(GENERAL SECRETARY)

(TREASURER)



- (13) Maintain an imprest cash amount as may be fixed by the Governing Body of Society from time to time for incidental expenses.
- (14) Jointly with the Treasurer be responsible for proper maintenance of the accounts in general.
- (15) Incur expenditure upto Rs. 25,000/- on any one item, above which the transaction shall be referred to the President for sanction.
- (16) Delegate responsibilities and functions to Joint Secretaries subject to retaining overall supervision and responsibility
- (17) Perform all other functions as may be assigned to him.

39. **Joint Secretary.**

The Joint General Secretary(s) shall help the General Secretary in his day-to- day working. However, in the absence of General Secretary, any one of the Joint General Secretaries may be authorised by the General Secretary to discharge the duties of the General Secretary, with the approval of the President.

40. **Treasurer.**

The Treasurer shall, in collaboration with the General Secretary and under the control of the Governing Body, cause true and proper account to be kept for all the sums of money received and spent by the Association and deal with the matters in respect of which the receipt and expenditure take place. All the assets and funds of Society shall remain under the care and management of Treasurer of Society. He shall be answerable to the President/Governing Body for all matters connected with the affairs of Society. The Treasurer shall:

- (1) Approve all financial documents.
- (2) Prepare the annual Budget and balance sheet of Society accounts. Deposit all moneys as and when received in Society account with the approved Bank without unreasonable delay.

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East



*[Signature]*  
(PRESIDENT)

*[Signature]*  
(GENERAL SECRETARY)

*[Signature]*  
(TREASURER)



- (3) Make disbursement in accordance with the direction of Governing Body.
- (4) Maintain an imprest cash amount as may be fixed by the Governing Body of Society from time to time for incidental expenses. Excess of the above amount (or the amount fixed by the Governing Body) shall be deposited in any Bank(s) selected by the Governing Body of Society, within a reasonable time.
- (5) Assist the auditor in the auditing of the accounts and to explain to him such items, entries explanation regarding which he may be called for.
- (6) With the prior approval of the President and General Secretary have the option to delegate responsibilities and functions to any person who is designated as Finance Manager to assist in carrying out his duties while retaining overall supervision and responsibility.

## PART V MISCELLANEOUS

### 41. Intellectual property rights.

The Intellectual Property Rights shall, at all times vest and be retained solely by the Society.

### 42. Assets and liabilities.

The property of the DAFF shall belong to and vest in the Governing Body. All property of DAFF shall be acquired in the name of the DAFF.

### 43. Funds of DAFF.

DAFF shall raise funds as follows:

- (1) Admission fees, subscription or any other fees and charges from the Members of DAFF, athletes, coaches, technical officials or any organisation/ Fencing Club registered with it.

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East



(PRESIDENT)

*Harpreet Singh*  
(GENERAL SECRETARY)

*[Signature]*  
(TREASURER)



- (2) Revenue generated by DAFF out of its own assets, its activities and investments.
- (3) Grants/loans/funding made by the Government and donations and contributions from other sources.

44. **Books of accounts.**

The Books of Accounts of DAFF shall be kept at the office of the DAFF or at such other place as the Governing Body shall deem fit and the same shall be open to inspection by any voting Member on his giving a week's notice to the General Secretary.

45. **Auditors.**

The Accounts of Society, before they are laid before the Annual General Meeting shall be duly audited by a qualified Auditor or Auditors, appointed at the Annual General Meeting. No Member of Society, shall, however, be eligible to be appointed as Auditor during his tenure as a Member of the Governing Body or nominee to the General Body.

46. **Annual Report.**

The Governing Body shall submit a report on the working of DAFF annually to its General Body.

- (1) The financial year of DAFF shall be from April 1 to March 31.
- (2) Such report shall contain particulars regarding the work of DAFF during the previous year and shall be accompanied by a balance sheet duly audited showing the income and expenditure of DAFF during the said year.

47. **Appeals**

All Appeals shall be referred to the General Body, whose decision shall be final.

48. **Seal of DAFF.**

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East

(PRESIDENT)

(GENERAL SECRETARY)

(TREASURER)



DAFF shall have a common seal which shall be in the custody of the General Secretary and shall be used only under the authority of the resolution of the Governing Body and every deed or instrument to which the Seal is affixed shall be attested, for and on behalf of DAFF, by two (2) Governing Body Members and General Secretary or any other person authorised by DAFF in that behalf and chronological record of use of the Seal shall be maintained in a register kept for the purpose.

49. **Annual list to be filed**

Once in every year, on or before the fourteenth (14th) day succeeding the day on which, according to the rules of the association, the annual general meeting of the Association is held, a list shall be filed with the Registrar of Societies of the names, addresses and occupations of the Governors, Council, directors, committees, or the governing body then entrusted with the management of the affairs of the Association. If for any reason the annual general meeting of the Association is not held, the above list shall be filed in the month of January. Provisions of para 4 of the Societies Registration Act 1860 shall be complied with.

50. **Amendment.**

Any amendment in the Memorandum or Rules shall be carried out in accordance with procedure laid down under section 12 and 12-A of Societies Registration Act, 1860.

51. **Indemnity.**

Every Member of the Governing Body and every office bearer of Society for the time being, shall be indemnified out of its funds, against all losses and expenses incurred, in the discharge of his duties, except such as shall happen through his willful neglect or dishonesty. The Member involved in such an act shall entirely be

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East

(PRESIDENT)

(GENERAL SECRETARY)

(TREASURER)



responsible for making good all the losses. The decision of the Governing Body in the said behalf shall be final and binding.

**52. Disciplinary regulations.**

DAFF shall put in place a mechanism for its Members and registered players, coaches, officials and staff to seek redress any violation to their terms of engagement or deficiency in service by DAFF or its Members.

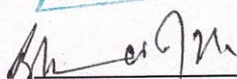
- (1) Whoever incites a Member to commit an infraction or aids and abets a Member to infraction shall be dealt with in the same manner as the Member who commits the infraction.
- (2) The person against whom such action has been taken shall not be eligible to participate in any meeting or game, tournament, championship, or competition, conducted by Society and shall have no right of vote in any meetings of Society.
- (3) In case of Members the action may result in suspension, de-affiliation and/ or termination.
- (4) In case of others, the action may result in suspension, de-registration and/ or termination.

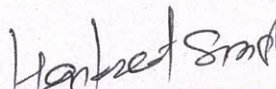
**53. Disputes.**


Any disputes or difference arising out of or in any manner connected with these Rules and Regulations, including all disputes between Society and affiliated body or association or inter se between them or disputes involving Members and also in respect of all issues pertaining to membership, shall be referred to arbitration of a sole arbitrator appointed by the President of Society. The arbitration proceeding shall be governed under the Arbitration and Conciliation Act, 1996.

**54. Legal proceedings.**

CERTIFIED COPY  
Superintendent  
Registrar of Society  
Distt.-East

  
(PRESIDENT)

  
(GENERAL SECRETARY)

  
(TREASURER)  
Page 30 of 33



The Society may sue or be sued in the name of the President/ General Secretary as per provisions laid down under Section 6 of the Societies Registration Act, 1860, as applicable to Union Territory of Delhi. The territorial Jurisdiction for all sorts of legal proceedings shall be Delhi Courts only where the registered office of the Association is located.

The legal cost of any suit against Society or its Office Bearer shall be borne by Society, if the Office Bearer is made party to the suit along with Society.

**55. Rights of the Appropriate Authority**

Notwithstanding anything contained in any of these Rules, the Appropriate Authority may, from time to time issue such directives as it may consider necessary in regard to the finance, conduct of business and affairs of Society and in like manner may vary such directives. Society shall give immediate effect to the directives so issued. In particular the Appropriate Authority shall have the power:

- (1) To give directions to the Society as to the exercise and performance of its functions in matters involving substantial public interest.
- (2) To nominate an observer who has shall be entitled to attend the meetings of the Governing Body and General Body.

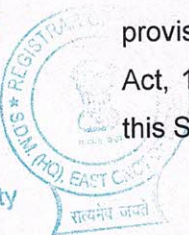
Provided, that all directives issued by the Appropriate Authority shall be in writing addressed to the President of Society.

**56. Dissolution.**

If the society need to be dissolved it shall be dissolved as per provisions laid down in Section 13 and 14 of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi shall apply to this Society.

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East



*[Signature]*

(PRESIDENT)

*[Signature]*

(GENERAL SECRETARY)

*[Signature]*

(TREASURER)

Page 31 of 33



57. **Distribution of assets.**

Upon dissolution of the Association no Member shall receive any profit. If upon a dissolution there shall remain any balance after the satisfaction of all the debts and liabilities of Society, the same shall not be distributed among the Members but shall be given to some other Association having similar objects which shall be determined by votes of not less than 3/5 of the Members of Society with voting rights in the same meeting or in default thereof by such court as aforesaid. Provisions of para 14 of the Societies Registration Act, 1860 shall be complied with.

58. **Application of the Act.**

All the provisions under all sections of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi shall apply to this Society.

59. **Essential certificate.**

Certified that this is the Correct copy of the Rules and Regulations of the Society.

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East



*[Signature]*

(PRESIDENT)

*[Signature]*

(GENERAL SECRETARY)

*[Signature]*

(TREASURER)

Page 32 of 33



Regn. No. Distt. East Society / 3022 / 2018

Sr. No. of Document 32 NOS

Name of Document RER

Date of Filing 28/09/2018

Date of Registration 31/12/2018

CERTIFIED COPY

Superintendent  
Registrar of Society  
Distt.-East

